

# **Alaska Shield 2012 (AS 2012) Full-Scale Exercise Initial Planning Conference (IPC) Minutes**

**Anchorage, Alaska  
March 1-3, 2011**

## **1. Date / Location:**

The Alaska Division of Homeland Security and Emergency Management hosted an Initial Planning Conference (IPC) in Anchorage, Alaska, March 1-3, 2011, in preparation for the Alaska Shield 2012 (AS 2012) state-wide Full-Scale Exercise (FSE) scheduled for February 7-18, 2012.

## **2. Purpose:**

The purpose of the planning conference was to discuss the exercise concept, including local design objectives, scenario elements, participants, exercise methodology, and exercise support requirements.

## **3. Objective:**

The main objective of this exercise is for participants to gain an understanding of the issues they might face during a cold weather event. These minutes provide an overview of the conference.

## **4. Scope:**

AS 2012 is based upon a cold weather event affecting a large portion of Alaska interrupting transportation and critical infrastructure.

## **5. Goals**

The overarching goal of the exercise is to improve Alaska's capability to manage a widespread natural disaster at the local and state level.

## **OVERVIEW OF ACTIVITIES**

**General.** Mr. John Madden, Director DHS&EM, opened the meeting and welcomed attendees. Introductions were made.

### **Agenda for the Three-Day Conference:**

Day One	Discuss background, linked exercises, initial planning
Day Two	Develop goals and objectives
Day Three	Community Specific Workshop

**After Action Report Items from Past Exercises.** Participants reviewed after action report items (positive and areas for improvement) from Alaska Shield 2010. Improvement plan accomplishments from 2010 were also presented. Reviewing past exercises is part of the emergency management preparedness cycle (evaluate, improve, train, exercise).

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**Exercise Overview.** The state-wide exercise will be conducted February 7-18, 2012. At this time, the proposed scenario focuses on an extreme cold weather event affecting most of Alaska interrupting transportation and critical infrastructure.

**Important dates to note:**

- Scope of Play Agreement and Community Buy-in due April 4, 2011
- Mid-term Planning Conference (MPC) is scheduled for August 2-4, 2011
  - One day will be to work MSELs
- Final Planning Conference (FPC) is scheduled for December 6-8, 2011
  - One day will be to work MSELs
- Senior Leadership TTX is January 2012
- MSEL Sync Conference is January 2012

**Participant Surveys.** Entity representatives are requested to complete and submit a Scope of Play Agreement form (provided at the meeting).

**Level of participation.** The State has invited agencies and communities to participate in AS 2012 to the extent they are able. Options include participating at the operational and tactical level; at any time during the conduct span of February 7 -18, 2012. The State will support day time operations.

Entities wanting to participate under the common goals and objectives (and scenario) are encouraged to do so and will be supported by the AS 2012 exercise team.

If jurisdictions would like to be involved in the exercise but do not feel their entities are able to do so, individuals may volunteer to be an evaluator or observer at another venue. This will enable people to experience how an exercise is conducted.

A representative from the University of Alaska informed the group that all campuses would like to be included in the exercise.

**Leadership Tabletop Exercise (TTX).** This will be designed to explore roles and responsibilities for senior level leadership. The TTX is tentatively scheduled for January 2012.

**Draft Goals.** The Exercise Planning Team identified the following overall draft goals for the exercise.

- Improve Alaska's capacity to manage a widespread natural disaster at the local and state level
- Test coordination and readiness of local, state, federal, & private sector coordination to respond to disrupted distribution systems
- Validate authorities, strategies, plans, policies, procedures, and protocols

**Draft Objectives.** Following are the proposed joint overarching objectives for the exercise:

- Validate Command, Control and Communications Plans and Capabilities
  - Validate Emergency Public Information and Warning
  - Improve Intelligence and Information Sharing and Dissemination
  - Assess EOC Management

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- Validate Interoperable Communications
- Validate Continuity of Operations (COOP) and Continuity of Government (COG) Plans
  - Explore local, business, and state continuity of operation plans
  - Assess Citizen Protection: Evacuation and/or Shelter-In-Place Protection
- Validate Recovery Mission
  - Identify Plans to Restore Lifelines
  - Validate Critical Resource Logistics and Distribution Plans
- Determine Private Sector's Preparedness Activities
  - Determine private sector continuity of operations plans for response
  - Determine private sector's capabilities to respond
  - Determine interoperability of private sector plans, equipment, and processes
  - Explore venues and forums for providing education and training for private sector resources

Representatives from several agencies and communities described their anticipated level of participation and drafted objectives. Some of the draft agency and jurisdiction objectives are included in these meeting minutes.

**Public Information/Media.** The State Public Information Officer will be developing the base releases and sending to the jurisdictions for them to add local information. Pre-exercise releases will begin in the near future to ensure that the public is aware of the large exercises occurring next year.

**Alaska Partnership Infrastructure Protection (APIP).** APIP provides integrated infrastructure analysis and security recommendations to concerned infrastructure protection agencies to better assure critical infrastructure protection for all Alaskans.

**Other design items to address.** There are several items that still need to be addressed during the early parts of the exercise design process:

- Developing the Scenario
- Assisting the local jurisdictions with their goals and objectives
- Identifying situation status at STARTEX – there will be a buildup of information leading to startex so participants can start their planning

As part of the planning process, DHS&EM will host teleconferences every month beginning in March to assist entities and share information. As the design schedule progresses, teleconferences will be held more often.

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### ACTION ITEMS

Person Responsible	Action	Due Date
All participating agency and jurisdictional representatives	Obtain community buy in. Complete and submit Participant Survey to DHS&EM	April 4, 2011
All participating agency and jurisdictional representatives	Finalize goals and objectives by Mid-term Planning Conference (MPC)	December 2011

### EXERCISE POINTS OF CONTACT

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### **DRAFT PROPOSED AGENCY AND JURISDICTIONAL OBJECTIVES**

as of March 7, 2011

*Objectives have not been edited or matched to the Target Capabilities List*

#### **DHS&EM/SECC**

- Demonstrate improvements to Information Sharing/Information Management
- Deploy DIRT field support team to local EOC (liaison role)
- Activate and convene the Emergency Fuels Task Force
- Deploy MEOC for use in a local incident
- Activate the Multi-Agency Coordination Group (MAC)
- Movement of generator from FEMA: order, receive, install

#### **Anchorage**

- EOC activation
- Communications
- Vulnerable population
- Sheltering (animals, special needs)
- Mass Care

#### **Fairbanks North Star Borough**

- EOC Activation
- Emergency PIO & Warning
- Critical Resource Logistics and Distribution
- Mass Care
- Medical Surge
- Search & Rescue
- Damage assessment
- HazMat Event (statewide hazmat team)

#### **Juneau**

- TBD
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#### **Kenai Peninsula Borough**

- EOC Activation
- Establish a Shelter
- Citizen Protection
- Planning
- Critical Resource Logistics and Distribution
- Volunteer Management

#### **Kodiak Island Borough**

- EOC Activation
- Establish a Shelter

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- Citizen Protection
- Planning
- Critical Resource Logistics and Distribution
- Mass Care
- Med Surge
- HazMat

### **Mat-Su Borough**

- EOC activation
- Test Interoperable Communications
- Critical Resource Logistics and Distribution
- Test COOP
- Test Sheltering (animals)
- Tentative Medical Surge

### **Unalaska**

- Mass Care
- Activate EOC
- Emergency PIO & Warning
- Test Emergency Backup power capabilities

### **Valdez**

- EOC Activation
- Establish a Shelter
- Citizen Protection
- Planning
- Critical Resource Logistics and Distribution
- Communications (ALMR, Ham, Traditional)

### **University of Alaska**

- Loss of power continuity in Fairbanks
- Exercise campus in each venue participating

### **NOAA**

- PIO Capability
- Deploy automatic weather station

### **USACE**

- Validate plans
- Power assessments

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### ACRONYM LIST

AAR	after action report
ACA	Advisory Council of Alaska
ADEC	Alaska Department of Environmental Conservation
AE	Arctic Edge ((DOD portion of overlapping exercise)
AK	Alaska
AKICC	Alaska Interoperable Communications Committee
ALCOM	Alaska Command
ALMR	Alaska Land Mobile Radio
ANTHC	Alaska Native Tribal Health Consortium
APIP	Alaska Partnership Infrastructure Protection
AST	Alaska State Troopers
ASX	Alaska Shield 2010 Exercise (State exercise)
CAP	Civil Air Patrol
CBRNE	chemical, biological, radiological, nuclear, and explosive
CIP	Critical Infrastructure Protection
COG	continuity of government
COMML	communications leader
COOP	continuity of operations
CST	Civil Support Team (National Guard)
DHS	(U.S.) Department of Homeland Security
DHS&EM	(Alaska) Division of Homeland Security and Emergency Management
DHSS	Department of Health and Social Services
DMAT	disaster medical assistance team
DoD	(U.S.) Department of Defense
DOT&PF	(Alaska) Department of Transportation and Public Facilities
EEG	exercise evaluation guide
EM	emergency management
EMAC	Emergency Management Assistance Compact
EOC	emergency operations center
EOP	emergency operations plan
FCC	Federal Coordination Center
FEMA	Federal Emergency Management Agency
HSEEP	grant funding
HSIN	Homeland Security Exercise Evaluation Program
IC	Homeland Security Information Network
ICS	incident command system
IECGP	Interoperable Emergency Communications Grant Program
IMT	incident management team
IP	improvement plan
JFO	joint field office
JIC	joint information center
JOC	joint operations center
JTF Alaska	Joint Task Force Alaska
JWFC	Joint Warfighting Center

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MAC	Multi-Agency Coordination
MOA	memorandum of agreement
MOU	memorandum of understanding
MRC	Medical Reserve Corps
MTS	Marine Transportation System (USCG)
MTSRU	Marine Transportation System Recovery Unit (USCG)
NEP	National Exercise Program
NG	National Guard
NIMS	National Incident Management System
NGO	non-governmental organization
NRF	National Response Framework
PDDA	post disaster damage assessment
PRA	patient reception area (WRMC)
PSIC	Public Safety Interoperable Communications
RSOI	Receipt, Staging, Onward Movement and Integration
SCIP	Statewide Communications Interoperability Plan
SECC	state emergency coordination center
SERC	state emergency response committee
SICTEP	Strategic Interoperable Communications Training and Exercise Plan
TCL	target capability list
USACE	U.S. Army Corps of Engineers
USCG	U.S. Coast Guard
VG	Vigilant Guard (National Guard overlapping exercise)
WMD	weapon(s) of mass destruction
WRMC	Western Region Medical Command